

Officiating/Volunteering Policy

It takes many dedicated volunteers to run a successful organization. The level of commitment required increases as your swimmer's abilities improve. Parents are expected to participate by officiating at home hosted and away competitions, as well as volunteering for the club's fundraising ventures.

Officiating Clinics are provided at various times and locations throughout the swim season. The clinics are presented by experienced and qualified officials and are designed to instruct you in the rules of swimming and provide you with the tools you need to actively support your swimmers in competitions. As a member of the FSSC, it is mandatory to participate at club-hosted meets as either an official or in a supporting role. On these occasions, a representative from each member family is required to work at least one session per day at each FSSC hosted meet. Further, there is an unwritten courtesy agreement between Calgary and area Clubs that we each provide a certain number of volunteers to assist with locally hosted meets. This is nominally set at one shift per swimmer at a non-FSSC hosted meet.

FSSC currently operates on a point-based system for officiating and volunteering with contribution measured on a per **family** basis. Parents with children in the *competitive* program are required to earn a higher number of points than those with children in the *non-competitive* program. This is due to the different levels of commitment required in each program.

Competitive program parents will earn their points through officiating or volunteering at home hosted meets, Calgary meets and away meets and through supporting roles during the season such as participating on a committee or chaperoning at an away competition. *Non-Competitive* program parents will earn their points through officiating or volunteering at home hosted meets and through supporting roles during the season such as participating on a committee.

The membership will be kept informed of any and all officiating/volunteering opportunities & initiatives via:

- Monthly Newsletter
- FSSC Website
- E-mail reminder Notices
- Bulletin Board at the Okotoks Recreation Centre

Each member is to provide confirmation to the Officials Coordinator either verbally or through e-mail, if they have officiated at an away meet within seven days of the event. This is for tracking purposes and the Coordinator will verify this with the host club through their records. It will also ensure that the points you've earned are credited to your account accordingly. You may contact the Coordinator at the following e-mail address:

officials@foothillsstingrays.com

The level of points per member family is set at levels that should be reasonable and easy to attain by meeting your family's basic officiating and volunteering obligations. If a family fails to earn the minimum points required each swim season, a levy of **\$0.50 per point shortfall** will be assessed and that member family will be indebted to the club for the aggregate amount. Member families whose swimmers participate in *short course* season have until April 30th to clear their accounts with the FSSC. Those that have swimmers that continue into *long course* season have until June 30th to comply with the set requirements.

There are a few important points to remember;

1. Points are non-transferable between members
2. Points do not carry over to the next year.
3. It is important to note that registration for a subsequent year will not be accepted until a member family's account balance is zero or greater.
4. Should a family wish to swim with another club the following season, their swimmer's transfer will not be processed until the debt to the club is cleared.
5. The Coordinator may allocate points based at his/her discretion. This will be directly determined by the Coordinator's ability to verify that the member's points have been earned. Any discrepancies found between the Coordinator's records and the member's records will prompt a review by the Board of Director's to reach resolution.

Points Table

Competitive Swimmer: 500 Points
 Non-Competitive Swimmer: 100 Points

Officiating Points per Session Worked

CATEGORY I - Swim Competitions

50 Points-Level 1/Support	75 Points-Level 2 and 3
*Minimum Age for Level 1 - 12 years old	*Minimum Age for Level 2/3 - 16 years old
Timer	Stroke and Turn Judge
Marshal	Clerk of Course
Safety Marshal	Chief Timer
Hospitality (Food Service and Supply)	Starter
Medals/Ribbons/Awards	Chief of Electronics
Set-Up/Take-Down	Recorder-Scorer/Chief Finish Judge
	Officials Coordinator
	*Meet Manager *Referee

*Note: **Meet Manager** and **Referee** positions earn an additional 75 points for each competition for work performed before and after the event.

*A member will be credited the applicable points for **one** position worked **per** session at a swim competition. Should a member choose to work in more than one role during a single session, that member will only be credited for the position that earns the higher point total.

CATEGORY II - Volunteerism

50 Points- Committee Member		75 Points- Chaperone
For each task oriented committee or policy related volunteer commitment.		Points per calendar day while Chaperone at an away competition.

Volunteer Commitment Exceptions

With every system there are obviously going to be some exceptions to the general rule. This will potentially impact the point commitment that the member family will need to earn. Some of these exceptions may include, but are not limited to, the following:

- Swimmers who move from non-competitive to competitive in a season.
- New Swimmers that join the Club at various times throughout the season.
- Families that have swimmers in both the non-competitive and competitive programs.

Scenario One- Transition from Non-Competitive to Competitive

Families who have swimmers move from non-competitive to competitive prior to December 31st will have their points raised from 100 points for non-competitive to the mandatory 500 points set for the competitive program. If the move is made after January 1st, the member family will have their initial 100-point commitment raised to 250 points for the balance of the season.

Scenario Two- New Swimmers to the FSSC

Families who have swimmers join the Club before or after December 31st in the non-competitive programs will be subject to the mandatory 100 points for the season.

Families who join that have swimmers go directly into the competitive stream prior to December 31st will have to earn the mandatory 500 points for the season. After January 1st, that commitment will be 250 points for the balance of the season.

Scenario Three- Families with Swimmers in Non-Competitive and Competitive Programs

Families that have swimmers in both the non-competitive and competitive programs will have to earn the higher point total. Therefore the member family will be responsible for earning the mandatory 500 points set for their competitive swimmer for the season.

* There may be circumstances that don't fit the above criteria. Those instances will be dealt with on a case by case basis and resolution will be determined by the Exceptions Committee.

